

Daily Range Report Reconciliation

DATE _____

Submitted by: _____

Money Sent to Club w/Report	Amount	Category	Sheet #1	Sheet #2	Sheet #3	Sheet #4	Sheet #5	Sheet #6	Category Totals	
Cash*, Money Order or RO's Personal check		Annual Dues								
Check		Range Fees								
Check		Club Sales								
Check		Donations								
Check		Trap Range								
Check		Other								
All other Checks		Sheet Total								
Sub Total Cash & Checks		Difference (over or short) \$ _____							Total of All Sheets	
Credit Cards										
Total Money										

*Please do not mail Cash. Instead please mail R.O's Personal Check or Money Order. Cash may only be turned in to Treasurer at Club Meetings.

	End of the Day - Total Cash Count
Total amount of cash at closing	RSO #1 _____ signature
\$ _____	RSO #2 _____ signature

Notes / Explanations: _____
